

	<b>UNION CENTER FIRE COMPANY INC.</b> <b>Best Operating Guidelines</b>	
	<b>Subject: Fred Singer Training Facility</b> <b>(Vestal)</b>	<b>BOG Series</b> <b>General</b>
		<b>Initiated</b> <b>03/01/03</b>
<b>Approved: Fire Chief Chris Hoyt</b>	<b>Revised</b> <b>03/02/13</b>	

The Fire Company will follow the guidelines set forth by the Vestal Fire Department (Page 2-3) in regards to this training facility. A Company Chief Officer must be present for all burns.

# Fred Singer Training Facility

## Rules and Procedures

### **NO FLAMMABLE LIQUIDS ARE TO USED ANYWHERE ON THE FACILITY**

#### **Burn Building**

1. No more than 2 wooden pallets to be burned in any given room.
2. The only accelerants to be used will be hay, straw, paper or cardboard.
3. No more than 2 rooms will have fires in them at one time.
4. All personnel will be held accountable for their own actions.

#### **Clean up Procedure for the Burn Building**

1. All ashes, unburned hay, paper or cardboard and any wood no greater in size than 1 foot in any dimension should be placed in the dumpster.
2. All burned and unburned pallets or wood should be piled next to dumpster on ash pile (to be burned by next department).
3. All burn material is to be removed from building.
4. Building is to be hosed out after each use.
5. All shutters will be latched.
6. Heat sensor control is to be turned off.
7. No pallets or hay is to be left in the building

#### **Smoke House Procedures**

1. Only New York State Office of Fire Prevention & Control approved Smoke Generators are permissible for a source of artificial smoke for the building.
2. When the training session is completed, all pipe dampers above the furnace must be closed.
3. NO Live fires in furnace!

#### **Training Building**

1. All Breakers in the electrical panel must be shut off.
2. All windows are to be closed and latched using metal swivel hooks.

**Smoke House, Burn Building, Supply Trailer, and Main Gate must all be Pad Locked before leaving the facility!!!!!!**

## Fred Singer Training Facility Live Fire Evolution Checklist

(All sections with the exception of “post-burn procedures” will be completed prior to the start of any training)

**Department Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Officer/Instructor in Charge:** \_\_\_\_\_

Safety Officer: \_\_\_\_\_

EMS Personnel: \_\_\_\_\_

( )----- All individuals involved with or attending this training exercise have signed Release of Responsibility form. *(Does Not Apply to Member Departments)*

( )-----All participants in this Live Fire Training exercise have meet the “Student Prerequisites” as per NFPA 1403 (Chapter 4 Non-Gas Fired Training Center Buildings).

( )----- Officer/Instructor in charge has reviewed the training facility’s “Rules and Procedures”, as well as the guidelines set forth in NFPA 1403 (Chapter 4 Non-Gas Fired Training Center Buildings).

( )----- Safety Officer has reviewed the training facility’s Rules and Procedures, as well as the guidelines set forth in NFPA 1403(Chapter 4 Non-Gas Fired Training Center Buildings).

### Pre-Burn Planning:

( )-----Officer/Instructor in charge has a written Pre-Burn Evolution plan

( )-----Establish location of command post

( )-----Establish location of rehab. Center

( )-----Establish location of Emergency Evacuation Assembly area

( )-----Establish evacuation-warning signal

( )-----Determine water supply (**you must use a primary and a secondary**)

**\*Circle designated sources\***

(Primary/secondary) Hydrant

(Primary/secondary) Apparatus booster tank

(Primary/secondary) drafting tank

( )-----Establish position of all hose lines (**including back-up lines**)

( )-----Establish operations area and mark perimeter

( )-----Establish communications center and operations radio channel

( )-----Establish EMS area

## **Pre-Burn Procedures:**

- All participants briefed on the following:
- Building layout
- Crew and Instructor assignments
- Appoint fire ignition person
- Location of EMS area and EMS personnel and any emergency medical procedures to be followed, should they be needed
- Safety rules and accountability procedures
- Facilities Rules and Procedures
- Building evacuation procedures
- Hose lines
- Primary hose line of adequate flow set into place and flow tested
- Backup hose line of adequate flow and is supplied from a separate source than that of the primary hose line is set into place and flow tested.
- Personnel check
- OSHA approved full protective clothing
- OSHA approved Self Contained Breathing Apparatus
- All PPE and SCBA donned and in working order
- Fires are set up and constructed within the size limitations and materials designated by the facilities "Rules and Procedures"
- No Flammable Liquids are used to accelerate any fires
- Fire load and position does not restrict safe egress for the participants

## **Post-Burn Procedures**

- All personnel accounted for
- Burn building is cleaned and inspected
- Training critique conducted
- Documentation of injuries incurred and or treatments rendered
- All buildings and gates are locked and keys are returned
- Notify the Training Site Coordinator of any incurred injuries or of any facility maintenance needed



### **Chiefs/Instructors/Training Officers,**

**The use of this checklist is not intended to direct any department on how to carry out their trainings; it is however to be used to ensure safety guidelines and procedures (those recommended by NFPA1403 and our facilities rules and procedures) are used to create the safest training environment possible.**

Coordinator:

Fred Singer Training Facility